



SVFPD MINUTES February 9, 2023

SCOTT VALLEY FIRE PROTECTION DISTRICT
A California Special District
Siskiyou County, California
P.O. Box 130, Greenview, CA 96037
(530) 468-2170 messages only
Location: Fire Hall, 317 Maple St.
Greenview, CA. 96037

<http://www.scottvalleyfire.com>

Chief Paul Buchter
530-598-7249 pbuchter@live.com

Assistant Chief Steve Poling
530 340-3245

stevepoling64@gmail.com

Administrator Nancy Salucci
541 210-4618 joy@mind.net

Board of Commissioners:

James C. Roseman, Chair
Larry Alexander, Vice Chair
Kathleen Williams
Kevin Hullquist
Scott Frick

Summarized MINUTES from a regular Board of Commissioners meeting of Scott Valley Fire Protection District, Greenview, California. Vice Chair Larry Alexander opened the meeting on Thursday, February 9, 2023. Present were Vice Chair Larry Alexander, Commissioners Kevin Hullquist and Scott Frick, plus Chief Paul Buchter and Administrative Officer Nancy Salucci. Chair James C. Roseman and Commissioner Kathy Williams were absent (excused).

Public Report Period None

BOARD REPORTS

James C. Roseman, Chair, (Personnel Liaison) Absent

Larry Alexander, Vice Chair

Approval of Minutes Insufficient attendance to vote.

Consolidation of SVFPD/FJFD/Etna FD

After a discussion at the January Board meeting as to whether SVFPD should drop out of the Consolidation discussions, it was determined that SVFPD would opt out at this time. Chief Buchter expressed his desire to continue to attend the consolidation meetings. Vice Chair Alexander re-opened the discussion tonight explaining he wanted to continue attending the consolidation meetings in his role as an Executive Committee member. It was agreed that Alexander would continue to attend the meetings. Chief Buchter explained that any party wishing to leave the committee needed to give a 30-day written notice. The discussion continued with a reiteration of the concept that all participating departments, including Etna ambulance, wish to pursue consolidation. It is not their intention to create a community services district that would include law enforcement.

Commissioner Hullquist asked to see a business plan. Additional actions needed: develop

a feasibility study, standard operating guidelines, and standard operating procedures. They are currently drafting a dual-membership policy. Advisor Rick Columay is still involved. Grants for paramedic, fire chief, infrastructure, new building for Etna City, Police, and Ambulance (Etna only) are all being considered. Commissioner Alexander asked that this topic be on the March agenda.

Continuing/new business Northern California Resource Center's fuels reduction project in Partridge Pines will commence this summer.

Kathy Williams Absent

Dalmatians Report No report.

Continuing/New business Nothing to report.

Kevin Hullquist

Continuing/new business Nothing new to report.

Scott Frick (Fiscal Oversight)

Continuing/New business Nothing new to report

Administrative Officer Nancy Salucci

Policy and Procedure Manual updates Commissioners Alexander and Hullquist said they had nothing to add to the work done by operations personnel. [By email, Commissioner Williams agreed.]

Monthly revenue: Deposits--None

ACH Transfers: IRS Q1 \$1893.12; EDD Q1 \$360.33

Approval of bills: Motion to pay bills Williams/2nd Hullquist, all ayes. Motion passed.

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Paul Buchter	1137.52	Salary
Steve Poling	2194.93	Salary, Callahan Fire
Nancy Salucci	3302.84	Salary
Nancy Salucci	359.10	Mileage, office supplies
Larry Hicks	789.04	Callahan Fire
George Poe	1113.78	Callahan Fire
Nick Kraus	408.31	Callahan Fire
Siskiyou Tel	92.17	Utility
Pacific Power	437.61	Utility
USBank	104.00	Misc. equipment/supplies
Baxter Auto Parts	77.57	Repairs to WT1537
Commercial Auto Works	2029.87	Pump boxes for trucks
Mean Gene's	1266.62	Kerosene & oil
Dept of Justice	96.00	Background checks
Scott Valley Auto Parts	47.58	Parts

Motion to approve the bills Hullquist/2nd Frick. All ayes, passed.

Operations Data

	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
Full Strength (goal)	25	25	25	25	25				
Active firefighters on roster	17	17	17	17	15				
Inactive firefighters	1	1	1	1	0				
Firefighters removed from roster	0	0	0	0	0				
New applications received	2	1	0	0	3				
Applications pending	2	3	3	3	3				
Attended 1st Tuesday drill	5	10	7	10	15				
Attended 2 nd Tuesday drill	7	-	6	0	8				
Station Staffing: Greenview	6	6	6	6	6				
French Creek	3	3	3	3	3				
Callahan	1	1	1	1	1				
Moffett Creek	8	8	8	8	8				

Operations reports:

Report from Chief Buchter:

- Collaboration on Assistance for Firefighters Grant with Etna FD and FJFD** All parties have signed the MOU.
- Automatic Aid Agreement renewal with Etna FD, FJFD, SVFPD** The renewed agreement was signed by SVFPD.
- Training/Safety/Illness Prevention** Ladder safety and firefighter self-rescue.
- Short- and Long-Range Plans 2023 Update** See attachment
- Training Center up-date Resolution for Training Center expenses** No discussion held. Move to March agenda.

Continuing/new business

- Three new applications were received.
- Collaborative grant with QVIR: In 2023 Chief Buchter hopes to collaborate with QVIR on a joint AFG grant for up-dated radios. The Chief's Association is not proceeding with a long-awaited \$5,000,000 county-wide grant application for radios.
- All escrow documents have been recorded. A building permit is being expedited by the County.
- Chief Buchter wants to work with the Board to prepare an annual purchasing budget.
- Chief Buchter is investigating new guidelines for firefighter physicals. Since no spirometer (lung capacity measuring device) is available in our area of the County, Commissioner Frick will inquire if Fairchild Clinic in Etna would be interested in cost-sharing the purchase of a spirometer with us.

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- Chief Buchter is researching another \$3,000 grant from the Rural Farm Credit Bureau. Commissioner Hullquist suggested we also investigate Ag West.

Motion to Adjourn Hullquist/ 2nd Frick. All ayes, passed.

Date _____

Chair

Administrative Officer

DRAFT