



BOARD MINUTES February 11, 2021

**SCOTT VALLEY FIRE
PROTECTION DISTRICT**
A California Special District
Siskiyou County, California
P.O. Box 130, Greenview, CA 96037
(530) 468-2170 messages only
Location: Fire Hall, 317 Maple St.
Greenview, CA. 96034
<http://www.scottvalleyfire.com>

Chief Paul Buchter
530-598-7249 pbuchter@live.com

Assistant Chief Steve Poling
530 340-3245
stevepoling64@gmail.com

Administrator Nancy Salucci
541 210-4618 joy@mind.net

Board of Commissioners:
Larry Alexander, Chair
James C. Roseman, Vice Chair
Kathleen Williams
Kevin Hullquist
Scott Frick

Summarized **MINUTES** from a regular Board of Commissioners meeting of Scott Valley Fire Protection District, Greenview, California. The meeting was held on Thursday, February 11, 2021 and was opened at 5:00p.m. by Chair Larry Alexander. Present were Vice Chair James C. Roseman, and board members Kathleen Williams and Kevin Hullquist, plus Chief Paul Buchter, Administrative Officer Nancy Salucci. Commissioner Chief Scott Frick had an excused absence.

PUBLIC COMMENTS None

Chief Buchter

Update on QVIR-SVFPD Memorandum of Understanding “Veronica Rasmussen went through and revamped the draft MOU. She is taking it to the tribal council. A semi-complete draft will be presented to our board at the next meeting,” reported Chief Buchter. He also explained that he and Rasmussen are “laying the foundation for the future” and potential use of their fire hall to house Cal Fire seasonal personnel.

New firefighter applications, deletions from roster No deletions. Firefighter Jesse Kramer was approved by Chief Buchter: Motion Roseman/2nd Williams. All ayes, to approve Kramer.

Training/Safety/Injury and Illness Prevention Program monthly report Chief Buchter has created a new training program in accordance with the federal National Wildfire Coordinating Group and the California State Fire Marshall.

Continuing/New business:

- **Policies and Procedures** A discussion was held concerning how much involvement the board wanted in operational matters. It was decided that the board wants reports on personnel (new hires, promotions), but does not need to formally approve these actions prior to Chief taking action. Vice Chair Roseman stated that the approval process lies with the Chief and he is obligated to bring awareness to the board.

Salucci will amend the policies and procedures for review in March: Motion Hullquist/2nd Roseman, all ayes, passed.

- **Salary Survey:** Chief Buchter is working with Etna FD and FJFD to complete the 2021 Salary Survey to ensure that we are all billing consistently to CalFire, OES, and USFS for strike team pay. The chiefs intend to ask for increased salaries, 20% administrative fees, unemployment insurance, and workers compensation.
- **Continuing personnel issue:** Chief Buchter will confer with county counsel and the district attorney.
- **Community services:** A discussion was held about offering additional services on a donation basis to community members who ask us to, for example, to stand by at prescribed burns.

Administrative Officer Salucci

Monthly revenue deposits, transfers, approval and payment of bills:

Deposits:

1. \$31,991.07 from Cal Fire for the August Complex West fire.
2. \$5,000 from the Dalmatians as partial payment for the new motor in the Ford Pickup 250 Super Duty VIN 1FTNX21L9 4ED29679. This brings the total donation from the Dalmatians to \$7,000 for this vehicle. Motion to accept the full donation of \$7,000 from the Dalmatians Williams/2nd Hullquist. All ayes, passed. The vehicle is insured and will be included on our capital asset list, valued at \$7,000.

Transfer: \$5,000 from Contributions from Others 560300 into 728000. [Account # will be corrected in March minutes.]

SVFPD Minutes
February 11, 2021

BOARD REPORTS

Larry Alexander, Chair (Public Information Officer, Grant Procurement, Fire Safe Council Liaison)

Approval of minutes Motion to approve the minutes for January, 2021 Hullquist/2nd Roseman, all ayes, passed.

Salary Schedule Committee No meeting. Nothing to report.

Oral communication; correspondence; continuing/new business USFS is going through a new budgeting process which has delayed approval of the 2021-22 federal budget. The state budget has been completed. Grants for forest health may be back on track.

James C. Roseman (Vice Chair, Personnel Liaison)

Continuing/New business Nothing to report.

Scott Frick Excused absence

Kathy Williams (Sunshine Committee, Dalmatians Liaison)

Dalmatians Report Tina Kemp and Kim Ritola have agreed to become new officers in the Dalmatians. Commissioner Williams will confer with them and report to the board at future meetings.

Reported by email after the meeting: Edward Jones \$26,242.92, Banner Bank \$9261.21

Continuing/New business Nothing to report.

Kevin Hullquist (New training facility coordinator)

New/Continuing business The lions Club will conduct a prescribed burn at the Oro Fino Cemetery. Commissioner Hullquist invited Captain Josh Frick to standby with a SVFPD water tender.

Motion to Adjourn Roseman/ 2nd Hullquist. All ayes, passed. Date _____

Chair

Administrative Officer