



SCOTT VALLEY FIRE PROTECTION DISTRICT
A California Special District
Siskiyou County, California
P.O. Box 130, Greenview, CA 96037
(530) 468-2170 messages only
Location: Fire Hall, 317 Maple St.
Greenview, CA. 96037
<http://www.scottvalleyfire.com>
Chief Paul Buchter
530-598-7249 pbuchter@live.com
Assistant Chief Steve Poling
530 340-3245
stevepoling64@gmail.com
Administrator Nancy Salucci
541 210-4618 joy@mind.net

Board of Commissioners:

James C. Roseman, Chair
Larry Alexander, Vice Chair
Kathleen Williams
Kevin Hullquist
Scott Frick

SVFPD MINUTES January 12, 2023

Summarized MINUTES from a regular Board of Commissioners meeting of Scott Valley Fire Protection District, Greenview, California. Chair James C. Roseman opened the meeting on Thursday, January 12, 2023. Present were Chair James C. Roseman, Vice Chair Larry Alexander, Commissioners Kevin Hullquist, Kathy Williams, and Scott Frick, plus Chief Paul Buchter, Assistant Chief Steve Poling and Administrative Officer Nancy Salucci. Ft. Jones FD Chief Joseph Hess was also present.

Public Report Period Chief Hess presented a Memorandum of Understanding the Chiefs from FJFD, SVFPD, and Etna FD wished to enter into to enable the three departments to collaborate on a FEMA Assistance to Firefighters grant to purchase Self-Contained Breathing Apparatus (SCBAs). Chief Hess said both the Fort Jones and Etna City Councils are in favor of the grant. The grant proposal would include funding for 25 SCBAs each for FJFD and SVFPD and 20 SCBAs for Etna FD for a cost between \$500,000-\$700,000. Each department would be responsible for a 5% cash (not in-kind) cost share. FJFD would be the applicant and responsible for all reporting. No administrative fees will be included. The deadline is February 1, 2023. By having a regional collaboration (3 departments), there is a better chance of the grant being successful as opposed to applying individually. Awards are announced between April and December. The Board agreed to schedule a Special Meeting to discuss and execute the MOU as our next regular meeting is past the application due date.

Also in the planning process is a joint SAFER grant for extraction equipment—battery operated JAWS-of-Life and air bags for which Etna FD would be the applicant

BOARD REPORTS

James C. Roseman, Chair, (Personnel Liaison)

Approval of Minutes from November 11, 2022 (no meeting was held) Motion Alexander/2nd Frick, four ayes, Williams absent. Approved. Minutes from December 8, 2022, Motion Hullquist/2nd Alexander, three ayes, Williams and Frick abstained. Approved.

Annual Organizational Meeting (Board meeting starting time) It was proposed and agreed that the meeting starting time would be 6:00p.m. beginning in February, 2023, with the caveat that it may revert to 5:00p.m. later in the year, and that the meetings, and preferably not extend beyond two hours. The Policy and Procedure Manual will be amended to show the organizational meeting will be held every two years instead of annually.

Consolidation of SVFPD/FJFD/Etna FD

After a discussion of whether SVFPD should drop out of the Consolidation discussions, it was determined that SVFPD would opt out at this time. Motion Hullquist/Frick: Ayes Roseman, Hullquist, Frick. Opposed: Alexander and Williams. Motion passed. Chief Buchter expressed his desire to continue to attend the consolidation meetings.

Continuing/New business As the Personnel Liaison, Chair Roseman opened a discussion about processing new firefighter applications. The Board should not be making decisions about firefighters' abilities and qualifications, rather that should be the Chiefs' decisions. Once the applicant has submitted a complete application, references checked, been medically screened, passed the Dept. of Justice fingerprinting process, etc., the Board will simply be informed who has qualified and is newly hired. The Board asked the Chiefs to develop and implement an "agility test" as part of the application process.

The Board was asked to find policy language for nepotism.

The Board asked Operations to resume issuing ID cards and badges.

Larry Alexander, Vice Chair

Continuing/new business Nothing to report.

Kathy Williams

Dalmatians Report \$18,767.54 at E. Jones; \$11,483.44 in Banner Bank.

Continuing/New business Nothing to report.

SVFPD Minutes
January 12, 2023

Kevin Hullquist

LAFCO (Zoom) meeting was conducted by an independent agency that was collecting data countywide. The end-goal is to create a detailed and accurate database covering all Districts. LAFCO is charged with conducting municipal services reviews every five years.

Continuing/new business Nothing to report.

Scott Frick (Fiscal Oversight)

Meeting with County Auditor Commissioner Frick and Administrator Salucci met with Auditor Diane Olson and colleagues to discuss the monthly ledgers. It was a beneficial meeting for all.

Continuing/New business Nothing to report

Administrative Officer Nancy Salucci

Administrator Salucci said she would like to attend SDRMA's Spring Education Conference in Sacramento March 21-22. There is no fee for the Conference. The Board agreed to cover her expenses (mileage, food, accommodations).

Monthly revenue: Deposits \$50 from FJ Lions Club for entry in Christmas parade; \$148.06 refund for prompt payments on USBank Cal-Card.

Transfer \$12,312.68 from Contributions from Others into Expenses for equipment purchases.

ACH Transfers: IRS Q1 \$1329.34; EDD Q1 \$267.09.

Approval of bills: Motion to pay bills Williams/2nd Hullquist, all ayes. Motion passed.

Paul Buchter	1137.52	Salary
Steve Poling	1137.52	Salary
Steve Poling	256.80	Reimburse valve
Nancy Salucci	3302.85	Salary
Nancy Salucci	398.72	Mileage, internet, office, computer repair
Siskiyou Tel	90.93	Utility
Pacific Power	307.74	Utility
City of Ft. Jones	200.00	Med. Aid agreement
USBank	2689.99	Misc. equipment/supplies
Scott Valley Auto Parts	21.46	Parts
Freightliner Northwest	1736.75	Repairs to WT1537
Fairchild Medical Clinic	119.00	Physical
Cascade Fire Equip.	26.25	Numbers for helmets
ESO Emerg. Reports	956.34	NFIRS/Incident Reporting
Ed Steinhoff Repair	51.15	Switch for 1534
Pioneer Auto Body	412.39	Chief's rig repairs
Mt. Shasta Title	1835.00	Escrow and recording for Greenview Stn land improvements
Mean Gene's	943.80	Kerosene/Oil

Motion to approve the bills Hullquist/2nd Alexander. All ayes, passed.

December 2022

Vegetation Fires	Vehicle Accident	Structure fires	Other fires	Medicals	Haz Mats	Public Assists	Others	Dec. Total
0	2	2	3	16	2	3		28

2022 totals per Cal-Fire DISPATCH records

Vegetation Fires	Vehicle Accident	Structure fires	Other fires	Medicals	Haz Mats	Public Assists	Others	2022 Total
21	25	6	21	203	3	46	16	341

2021 Totals

Vegetation Fires	Vehicle Accident	Structure fires	Other fires	Medicals	Haz Mats	Public Assists	Others	2021 Total
22	27	11	39	232	1	19	7	358

2020 totals

Veg Fires	Structure fires	Other fires	Medicals	Vehicle Accidents	Public Assists	Others	Haz Mat	2020 Total
39	8	38	212	20	15	20	4	356

2019

Veg	Structure	Other Fires	Meds	Vehicle	Assists	Others	Haz Mat	2019 Total
24	2	23	56	11	19	20	2	157

2018

Veg	Structure	Other Fires	Meds	Vehicle	Assists	Others	Haz Mat	2018 Total
24	9	17	40	15	11	23	3	142

Operations Data

	Jan	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Full Strength (goal)	25	25	25	25	25	25	25	25	25	25	25
Active firefighters on roster	20	19	18	18	18	18	18	17	17	17	17
Inactive firefighters	0	0	0	0	0	0	0	1	1	1	1
Firefighters removed from roster	1	1	1	0	0	0	0	0	0	0	0
New applications received	0	0	0	0	0	0	0	2	1	0	0
Applications pending	0	0	0	0	0	0	0	2	3	3	3
Attended 1st Tuesday drill	0	14	10	13	-	5	7	5	10	7	10
Attended 2nd Tuesday drill	0	13	8	11	9	8	7	7	-	6	0
Station Staffing: Greenview	7	6	6	6	6	6	6	6	6	6	6
French Creek	3	3	3	3	3	3	3	3	3	3	3
Callahan	1	1	1	1	1	1	1	1	1	1	1
Moffett Creek	9	9	8	8	8	8	8	8	8	8	8

Operations reports:

Report from Chief Buchter

Training/Safety/Illness Prevention Recent topics: 2 in 2 out; RITT/RIC; MAYDAY; ladder safety; interaction with patients under the influence; burn-over review, fire shelter use.

Continuing/new business

- Two new applications have been received.
- Removed two from roster.
- Collaborative grant with QVIR: In 2023 Chief Buchter will be collaborating with QVIR in preparation to apply for a joint AFG grant.
- All escrow documents have been signed and will be recorded next week. We should then be eligible for a building permit.

Motion to Adjourn Hullquist/ 2nd Frick. All ayes, passed.

Date _____

Chair

Administrative Officer