



**SCOTT VALLEY FIRE  
PROTECTION DISTRICT**

**A California Special District**

**Siskiyou County, California**

P.O. Box 130, Greenview, C A 96037

(530) 468-2170 messages only

Location: Fire Hall, 317 Maple St.

Greenview, CA. 96037

<http://www.scottvalleyfire.com>

**Operations:**

Chief Paul Buchter

530-598-7249 pbuchter@live.com

Assistant Chief Steve Poling

530 340-3245

C1501poling@gmail.com

**Administration:**

Nancy Salucci 541 210-4618

Lyndi Frick 530 598-8759

**Board of Commissioners:**

Larry Alexander, Chair

Kathleen Williams

Kevin Hullquist

Greg Lindholm

Jennifer Frick

**SVFPD BOARD MINUTES Thursday, October 10, 2024 5:30.m.**

Summarized MINUTES from a regular Board of Commissioners meeting of Scott Valley Fire Protection District, Greenview, California. The meeting was held on Thursday October 11th, 2024 and was opened at 5:30 by Chair Larry Alexander. Present were Board members Kathy Williams, and Greg Lindholm. Administrative Officer Nancy Salucci and Administrative Assistant Lyndi Frick were also present. Kevin Hullquist and Jennifer Frick had excused absences.

**Public Report Period:** George Poe commented on the work that he and Glen Slaught have been conducting on three water tenders. The tanks ultimately need replacing as there are major problems.

**BOARD REPORTS**

*Larry Alexander, Chair* (Public Information Officer, Fire Safe Council Liaison)

**Approval of Minutes:** Motion to approve the Minutes from the September 12, 2024 meeting, Lindholm/2nd Williams, all ayes, no nays.

**Consolidation update:** The consolidation is moving along. There are two types of consolidations that are currently being discussed. One effort is to consolidate the three fire departments (Scott Valley, Etna, and Fort Jones). The second is for the whole valley with agencies including fire, medical, police, et al. Siskiyou Telephone is helping with this. Attached is the [information packet](#) that was handed out at the last consolidation meeting. The packet explains the next steps needed to be taken in order to launch the consolidation process and begin working with the Siskiyou Local Agency Formation Commission (LAFCO).

**Continuing/New business:** The USFS has decided for fiscal year 2025 that they will not be hiring seasonal employees. That is good to keep in mind with sending our strike teams on federal fires because it might impact the forest service's ability to pay for strike team participation in a timely manner.

*Kevin Hullquist (Insurance Oversight) Excused Absence*

*Jennifer Frick (Board Member) Excused Absence*

*Kathy Williams (Personnel, Sunshine Committee, Dalmations Liaison)*

**Dalmations Report:** Currently the Dalmations have \$22,781.31 in Edward Jones and \$21,360.00 in Banner Bank.

Regarding concerns voiced at the last meeting, the insurance liability for the beer wagon is a one million dollar policy.

**Holiday Party:** Commissioner Williams will contact the Parish Hall at Sacred Heart in Fort Jones to see if we can rent the space on the evening of December 6th. Rosalinda Frick will send out the invitations and make sure that the firefighter appreciation gifts are ordered promptly. The Frick family will cater the meal for the price of the food. Nancy Salucci will contact the insurance company in regards to the insurance Sacred Heart requires for renting the hall.

**Continuing/New Business:** Nothing to report.

*Gregory Lindholm (Training Center/Building Oversight)*

**Training Center Up-date:** Commissioner Lindholm shared the bid from Mountain Air and Heating. For a mini split and labor the bid is \$ 6,276.22. The mini-split will be a Mitsubishi 24kBTU system. The itemization includes installation and the device which has an upgrade option for hyper heat. With hyper heat the total of the bid is \$7,206.22. Motion to approve the bid with hyper heat Williams/2nd Lindholm, all ayes, no nays. The bid from Mercier Electric was also shared. The bid stated it would not exceed \$15,000 for 100 amp including switches for 6 lights, two fans, mini split circuit, multiple outlets on each wall. No motion was made for electrical, as the discussion was tabled until next month.

**Continuing/New Business:** Nothing to report.

*Nancy Salucci (Administrative Officer)*

**Approval for Check Pick-Up:** Motion to authorize Lyndi Frick to pick up the checks from the County Auditor's office. Lindholm/2nd Williams, all ayes, no nays.

**Approval of Accepting SDRMA Grant:** Motion to approve SDRMA grant for \$953.02 for safety gear. Lindholm/2nd Williams, all ayes, no nays.

**Approval and payment of bills from the Shelly and Park Fires (OES) from September 24, 2024 Special Meeting for**

**Personnel Payroll:** Motion to approve the bills was postponed until the November meeting due to a lack of quorum of those present at September 24, 2024 meeting.

IRS payroll tax \$39,833.82 EDD payroll tax \$9,718.23

Nicholas Kraus	15,464.19
Steve Poling	17,498.05
Emily Langland	13,365.16
Dave Donahue	10,034.61
Larry Hicks	9,161.22
Glade Stebbins	6,393.93
Logan Stebbins	3,013.54
Josh Frick	1,992.35
Jim Martin	5,981.96
Benny Austin	1,797.24

**October 10, 2024:** Motion to approve payment of October bills: Williams/2nd Lindholm, all ayes, no nays. **Transfer requests and revenue deposits: ACH Transfers:** IRS \$4,462.06; EDD \$700.84;

**Monthly payments:**

Paul Buchter	1194.41	Salary
Steve Poling	1194.40	Salary, Shelly Fire & Park Fire
Nancy Salucci	3466.66	Salary
Nancy Salucci	374.80	Mileage/office/stamps
Rosalinda Frick	334.76	Hourly payroll
Joseph Hess	334.00	Sept and October training
Town of Ft. Jones	200.00	Donation
Nancy Salucci	30.40	Reimbursement
Siskiyou Tel	100.13	Utility
Pacific Power	258.02	Pacific Power
USBank	2590.59	Fuel, supplies
Mobile Mechanic	1743.25	2001 Int'l repairs
Valley Tire & Tackle	4884.56	Misc repairs
Scott Valley Auto Parts	40.20	Supplies
Bonnie's Bookkeeping	345.00	Q2 & Q3 payroll, EDD, IRS
Pacific Power	258.02	Utility
Ft. Jones Lumber	508.86	Plastic culvert
George Poe	393.50	Water tender repair items
Glenn Slaght	675.00	Water tender repairs
Cascade Fire	279.88	Gear

*Rosalinda Frick (Assistant Administrator)*

**CSDA Ethics Training Update:** The SVFPD board has completed the mandated ethics training and is in compliance for the following two years.

**Website Update:** The Scott Valley Fire website has been updated with the monthly minutes, the yearly budget, and the yearly audit report. Rosalinda Frick has also updated the photos throughout the website.

*Chief Paul Buchter and Assistant Chief Steve Poling (excused absences)*

**Operations Reports**

**California Fire Foundation Grant:** Chief Buchter has made the purchases with this \$10,000.00 grant for new firefighter gear. Once the new gear arrives the firefighters will take photos with gear and a thank you sign to send to the California Fire Foundation. The grant will also be noted on Facebook and our web page.

**New Engines:** Chief Buchter is starting to look for two new type one engines to purchase with money earned from the Shelly incident. Chief Buchter will also be looking for a new rescue engine as 1540 needs replacing.

**Training Officer:** SVFPD hopes to start using the new training center and having training in Greenview. In order for this to happen the department would like to look into paying for someone's training so that they can become the department's certified trainer.

Motion to Adjourn Williams/2nd Lindholm. All ayes, passed.

Date \_\_\_\_\_

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Admin Rosalinda Frick