



SVFPD MINUTES September 8, 2022

SCOTT VALLEY FIRE PROTECTION DISTRICT
A California Special District
Siskiyou County, California
 P.O. Box 130, Greenview, CA 96037
 (530) 468-2170 messages only
 Location: Fire Hall, 317 Maple St.
 Greenview, CA. 96037
<http://www.scottvalleyfire.com>
 Chief Paul Buchter
 530-598-7249 pbuchter@live.com
 Assistant Chief Steve Poling
 530 340-3245
stevepoling64@gmail.com
 Administrator Nancy Salucci
 541 210-4618 joy@mind.net

Board of Commissioners:

James C. Roseman, Chair
 Larry Alexander, Vice Chair
 Kathleen Williams
 Kevin Hullquist
 Scott Frick

Summarized MINUTES from a regular Board of Commissioners meeting of Scott Valley Fire Protection District, Greenview, California. Vice Chair Larry Alexander opened the meeting on Thursday, September 8, 2022. Present were Commissioners Kevin Hullquist, Kathy Williams, Acting Chief Benny Austin, and Administrative Officer Nancy Salucci.

Public Report Period None

BOARD REPORTS

James C. Roseman, Chair, (Personnel Liaison) Excused absence

Larry Alexander, Vice Chair

Approval of Minutes from August 11, 2022, all ayes, Approved.

Continuing/new business Northern California Resource Center received a grant for clearing defensible space around homes of local disabled and elderly residents. Alexander asked for recipient recommendations. NCRC has one year to complete the work.

Kevin Hullquist

Continuing/New business Nothing to report.

Kathy Williams

Dalmatians Report 18,626.88 E. Jones; \$11,615.31 Banner Bank.

Holiday party was discussed and tentatively set for November 18, 2022, pending availability of Sacred Heart Parish Hall.

Continuing/New business Nothing to report.

Scott Frick (Fiscal Oversight) Absent

Administrative Officer Nancy Salucci

Monthly revenue: Deposits \$12,000 from CalFire Foundation; \$112.68 Q2 refund for prompt payment from US Bank (Cal Card). \$200 was received from Gama Omicron Master, a service organization of which Commissioner Williams is a member. A thank you note was sent.

ACH Transfers: IRS Q3 deposit \$1160.04; EDD Q3 deposit \$96.30.

Approval of bills: Motion to pay bills Williams/2nd Hullquist, all ayes. Motion passed.

Pacific Power	150.19	Utility
Siskiyou Tel	92.94	Utility
City of Ft. Jones	200.00	Med. Aid agreement
USBank	2948.84	Misc. equipment/supplies
Scott Valley Auto Parts	577.16	Parts
Nancy Salucci	323.29	Mileage & office supplies
Nancy Salucci	2920.62	Salary
Steve Poling	1000.45	Salary
Paul Buchter	1000.46	Salary
Cascade Fire Equipment	1351.13	Gear
Ed Steinhoff Repair	6.99	Light
Commercial Iron Works	150.00	Repair Engine 1518
Smith & Newell	3,880.00	2020-21 Audit
Baxter Auto Parts	27.78	Parts
Ft Jones Ace Hdw	1137.39	Miscellaneous parts
Siskiyou Land Survey	702.00	Complete permitting process for Greenview bldg.

2022-23 Annual Budget Resolution #09-08 was passed as follows:

The proposed adopted budget for fiscal year 2022/2023 consisting of Authorized General, Specific and Investment Revenues One hundred fifty-eight thousand, five hundred ninety-five dollars (\$158,595.00); Personnel, Operating [Services and Supplies] and Capital Outlay Appropriations of Two hundred fifty-six thousand, one hundred dollars (\$256,100.00); and Appropriations for Contingencies of Seven hundred fifty-four thousand, ninety-seven dollars (\$754,097) is hereby adopted and shall be the financial plan for fiscal year 2022/2023 unless amended thereto by resolution or motion of the Board of Directors. Expenditures of the Scott Valley Fire Protection District funds are hereby authorized under this budget plan, titled “Scott Valley Fire Protection District Fiscal Year 2022/2023 Budget”.

Grant award from Cal-Fire Foundation We received a check for \$12,000 to purchase wildland fire suppression equipment. A letter of appreciation was sent, and social media and local news outlets will be notified.

Resolution #22-09-08C was signed and adopted for CalFire Volunteer Fire Capacity Grant to purchase structure and wildland fire gear

Equipment and liability insurance renewal (Dalmatians pay) We were notified that our agent, Atwood Insurance, that the carrier will no longer insure Northern California Fire District Association (NCFDA) of which we are a member. Atwood is seeking a replacement insurance carrier. Atwood is concerned that there will invariably be changes to coverages, deductibles, and limits. Our renewal date is November 1, 2022. Self-insurance was discussed, but was determined not to be a practical alternative. The consensus was we will continue with whatever solution is recommended by our long-term agent, Atwood Insurance.

Change in October meeting date Administrative Officer Salucci will not be able to attend the board meeting on October 13th and asked that the date be changed to October 20th. All agreed that was acceptable.

Continuing/New business:

Smith & Newell renewal of audit services for 2022, 2023, 2024. The renewal proposal was read and signed.

Raise stipend rate for drill attendance As an encouragement for members to attend drills, it was agreed that the rate would be raised retroactively for 2022 from \$5.00 to \$10.00 per drill/training. The \$15 rate per incident response will remain at \$15.00.

Bonus for Asst Chief Poling For meritorious service, Assistant Chief Poling, will receive a \$4,000 bonus.

Training/Safety/Illness Prevention topics focused on “three points of contact when climbing on engines” and “the need to stay hydrated.”

August 2022 totals per Cal-Fire dispatch records

Vegetation Fires	Vehicle Accident	Structure fires	Other fires	Medicals	Haz Mats	Public Assists	Others	Total
5	2		3	19	1	14		44

Operations Data

	Jan	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Full Strength (goal)	25	25	25	25	25	25	25				
Active firefighters on roster	20	19	18	18	18	18	18				
Inactive firefighters	0	0	0	0	0	0	0				
Firefighters removed from roster	1	1	1	0	0	0	0				
New applications received	0	0	0	0	0	0	0				
Applications pending	0	0	0	0	0	0	0	2			
Attended 1st Tuesday drill	0	14	10	13	-	5	?				
Attended 2 nd Tuesday drill	0	13	8	11	9	8	7				
Station Staffing: Greenview	7	6	6	6	6	6	6				
French Creek	3	3	3	3	3	3	3				
Callahan	1	1	1	1	1	1	1				
Moffett Creek	9	9	8	8	8	8	8				

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Operations reports: Acting Chief Austin spoke about this season's local fires including: McKinney, Callahan, Cherry, and the current Mountain Fire which is threatening Noyes Valley and McConnaughy Gulch. All water tenders and engine 1518 have been very busy this season.

Motion to Adjourn Williams/ 2nd Hullquist. All ayes, passed.

Date _____

Chair

Administrative Officer

DRAFT