



**SCOTT VALLEY FIRE
PROTECTION DISTRICT
A California Special District
Siskiyou County, California**

P.O. Box 130, Greenview, CA 96037

(530) 468-2170 messages only

Location: Fire Hall, 317 Maple St.

Greenview, CA. 96037

<http://www.scottvalleyfire.com>

Chief Paul Buchter

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Assistant Chief Steve Poling

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Administrator Nancy Salucci

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Board of Commissioners:

Larry Alexander, Chair

Kathleen Williams

Kevin Hullquist

Scott Frick

Greg Lindholm

SVFPD MINUTES July 13, 2023

Summarized MINUTES from a regular Board of Commissioners meeting of Scott Valley Fire Protection District, Greenview, California. Chair Larry Alexander opened the meeting on Thursday, July 13, 2023. Present were Commissioners Kevin Hullquist, and Greg Lindholm, Administrative Officer Nancy Salucci, Chief Paul Buchter, and Assistant Chief Steve Poling. Absent: Scott Frick and Kathy Williams.

Public Report Period: Dylan from Cascade Fire Equipment in Medford showed the Board Cascade's new truck and expressed his appreciation for our long-term business.

BOARD REPORTS

Larry Alexander, Chair pro tempore

Approval of Minutes from the June 8, 2023 meeting were approved. Motion: Lindholm/2nd Hullquist, three aye votes. Passed.

Election of Vice Chair. Postponed until August meeting.

FASIS workers' comp renewal update Continuing the process to switch our workers' comp provider from FASIS (now FRMS) to SDRMA, County Counsel Dana Barton advised that SVFPD is likely bound by the new FRMS Joint Powers Agreement necessitating a three-year commitment. However, if the Board would like to proceed with withdrawal, she is willing to discuss next best steps toward that path.

Continuing/new business Chair Alexander asked Operations personnel for input on the following topics:

- Low incident responses by our members: Asst. Chief Poling emphasized that our volunteers have jobs and are not always available. Many of our volunteers are also members of Fort Jones and Etna Fire Departments. If our member responded for one of the other departments, they would not submit a SVFPD incident response. Thus, our incident response numbers may appear low over the past few months. Fort Jones FD is now paying their members \$200 per 24-hour shift.
- Asst. Chief Poling has been giving the training classes that are going well with adequate attendance.
- Chief Buchter will investigate hiring a training officer who can issue certifications. Chief Buchter and FJ Chief Hess intend to get California State certification as instructors. Chief Buchter has Federal certifications. Chief Buchter, Hess, and Poling share training responsibilities.
- Maintenance Mechanic job description could become a paid position. It is impossible to hire a mobile mechanic these days. We have members who are qualified to repair our vehicles. The Chief(s) will present a pay-scale at the August meeting.

Kevin Hullquist

Short- and Long-range Board plans Chair Alexander and Commissioner Lindholm will draft a plan and submit it at the August meeting.

Continuing/new business Commissioner Hullquist would like SVFPD to acquire up-to-date extraction equipment. Chief Buchter explained that equipment was the focus of the AFG grant submitted in February by Etna FD. We are awaiting notification of the award.

Greg Lindholm

Training Center Update

- Commissioner Lindholm's son has experience in pre-fab buildings and will look at our plans and help get them ready for presentation to the County.
- We have a conditional use permit. Chief Buchter will call to get the specific conditions and will look for the documentation.
- Commissioner Hullquist emphasized that we still need the engineered plans from E & S Engineering.
- Approximate price for a slab = \$5,000.

VIKING: \$24,649.59 including taxes, architectural drawings. \$9985 for erection. \$6162 deposit up-front; \$12,324 for release of fabrication. Not included: Slab, permit, electrical.

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PACIFIC METAL: \$31,663, includes taxes, erection, insulation in ceiling, but not in walls. \$2952 Deposit; \$28,711 upon delivery of building. Hullquist leans towards Pacific Metal as they are cheaper.

Continuing/new business (Reminder from June meeting) Lindholm and Chief Buchter will endeavor to locally advertise and sell the former Eastside Road metal building.

Kathy Williams (absent)

Dalmatians Report Banner Bank for June: \$14,044.38, Edward Jones \$18,424.51.

Scott Frick (Fiscal Oversight) (Absent)

Operations reports:

Chief Buchter

Fire Season Plan: Chief Buchter will be working in Canada for 21 days beginning July 16. When both the Chief and Assistant Chief are out of Scott Valley on fires, oversight duties will be delegated to the five Captains. There are also experienced auxiliary fire personnel available. Former Chief Austin is not available to stand-in as Chief this summer/fire season. Poling will manage the equipment; Salucci will prepare strike team invoices; and Buchter will sign off on the invoices. Chief Buchter will create specific job descriptions by the next Board meeting.

Continuing/new business Chief Buchter spoke with FJ Chief Hess who said he is "OK with continuing the \$200.00" donation to compensate his department for FJFD's responses in the south part of Scott Valley. The Board agreed to consider reinstating the \$200 monthly donation providing written assurance that the funds are going to Fort Jones Fire Department, not to the Town of Fort Jones, is received.

Assistant Chief Poling

Hiring firefighters for prevention projects Commissioner Hullquist's idea to hire two SVFPD members as a pilot program to staff 1540, respond to calls, do some community outreach was again discussed. Assistant Chief Poling explained that the members who are best qualified to do this are busy with their own careers. The newer firefighters who are interested in this position still need some training and certifications. "New" 1516 (Type 3, Model 14) is now fully in service

Administrative Officer Nancy Salucci

Revenue/deposits: None **Transfers:** \$28,000 from Appropriations for Contingencies into Services & Supplies for property & liability insurance renewal 2023-24 and monthly expenses.

ACH Transfers: IRS Q2 \$1329.34; EDD Q2 \$117.02

Bills:

Paul Buchter	1137.52	Salary
Steve Poling	1137.52	Salary
Nancy Salucci	3302.85	Salary
Nancy Salucci	236.26	Mileage/office supplies
Siskiyou Tel	92.70	Utility
Burton's Fire	2125.00	Annual pump testing
USBank	1810.62	Misc. equipment/supplies/fuel
Cascade Fire	711.00	Turnouts, boots
SiskiyouCo. Gen Services	159.63	2 hrs work on fire truck
Fairchild Med Center	316.00	Physicals
Matthew Mercer	60.00	Reimburse fingerprinting
Scott Valley Auto Parts	83.03	oil filter
Saber Stitching	1503.45	Vehicle decals
SDRMA	25,261.32	Property & Liability Insurance annual renewal

Motion to approve the bills Hullquist/2nd Lindholm. All ayes, passed.

CSDA Annual Conference attendance. The Board agreed to sponsor Commissioner Frick's expenses for attending the conference in Monterrey this year. Frick has been approved by CSDA for a grant to cover enrollment fees. Motion Hullquist/2nd Lindholm to reimburse travel expenses. All ayes, approved.

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Required Ethics and Anti-Harassment Training certifications will be verified at the August meeting.

June incidents

Vegetation Fires	Vehicle Accident	Structure fires	Other fires	Medicals	Haz Mats	Public Assists	Others	May Total
6	1		6	20		1	2	36

Operations Data 2023

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Full Strength (goal)	25	25	25	25	25	25	25	25	25	25	25	25
Active firefighters on roster	15	15	15	17	17	19	21					
Inactive firefighters	0	0	0	1	1	0	1					
Firefighters removed from roster	0	0	0	0	0	0	0					
New applications received	3	0	1	2	2	0	1					
Applications pending	3	3	4	2	4	1	2					
Attended 1st Tuesday drill	15	8	10	7	9	7	6					
Attended 2nd Tuesday drill	8	7	3	14	8	14						
Station Staffing: Greenview	6	6	6									
French Creek	3	3	3	4	4							
Callahan	1	1	1									
Moffett Creek	8	8	8	9	9							

NEEDED: Up-dates on station staffing.

Motion to Adjourn Hullquist/ 2nd Lindholm. All ayes, passed.

Date _____

Chair

Administrative Officer