



BOARD MINUTES September 9, 2021

SCOTT VALLEY FIRE PROTECTION DISTRICT
A California Special District
Siskiyou County, California

P.O. Box 130, Greenview, CA 96037
 (530) 468-2170 messages only
 Location: Fire Hall, 317 Maple St.
 Greenview, CA. 96034

<http://www.scottvalleyfire.com>

Chief Paul Buchter
 530-598-7249 pbuchter@live.com
 Assistant Chief Steve Poling
 530 340-3245

stevepoling64@gmail.com
 Administrator Nancy Salucci
 541 210-4618 joy@mind.net

Board of Commissioners:
 Larry Alexander, Chair
 James C. Roseman, Vice Chair
 Kathleen Williams
 Kevin Hullquist
 Scott Frick

Summarized MINUTES from a regular Board of Commissioners meeting of Scott Valley Fire Protection District, Greenview, California. The meeting was held on Thursday, September 9, 2021, and was opened at 5:00 p.m. by Chair Larry Alexander. Present were Kevin Hullquist, Scott Frick, Administrator Salucci, and Mike Wilson.

Administrative Officer Nancy Salucci

CLOSED SESSION—PERSONNEL No action taken. Referred to Operations for action. In clarifying hiring procedures, the board concurred personnel will be hired in accordance with SVFPD’s written policies and procedures with operations (Chief, Assistant Chief) having discretion. However, if Operations has any concerns, those concerns will be brought to the Board’s attention. The Board would like to be introduced to and have an opportunity to “welcome” each new applicant. Ideally, this would be at a Board meeting.

QVIR Memorandum of Understanding (MOU). Nothing new to report.

2019-2020 Audit The corrective action plan re capital asset reporting was signed.

2021-22 Final budget resolution The proposed adopted budget for fiscal year 2021/2022 includes authorized general, specific and investment revenues one hundred twenty-nine thousand, five hundred dollars (\$129,500); personnel, operating [services and supplies] and capital outlay appropriations of one hundred eighty-eight thousand, five hundred dollars (\$188,500); and appropriations for contingencies of four hundred thirteen thousand, four hundred seventy-eight dollars (\$413,478).

Monthly revenue deposits, transfers, payment of bills; strike team payments due/received: No strike team payments were received this month although numerous payments are pending.

Approval and payment of September 2021 bills

| | | |
|---------------------------|---------|--|
| City of Ft. Jones | 200.00 | Support for medical runs |
| Siskiyou Tel | 91.87 | Utility |
| Pacific Power | 125.79 | Utility |
| US Bank | 1955.16 | Misc. equipment and fuel purchases |
| IRS | 4867.10 | Q3 941 payment (Journal transfer to auditor) |
| EDD | 427.41 | Q3 DE9 payment 9Journal transfer to auditor) |
| ISU Insurance | 795.00 | Accident insurance annual renewal |
| Dept of Justice | 96.00 | Fingerprinting |
| Nancy Salucci | 2290.62 | Salary (Administrative Officer) |
| Paul Buchter | 775.74 | Salary (Chief) |
| Steve Poling | 775.74 | Salary (Acting Chief) |
| Nancy Salucci | 345.99 | Reimburse office supplies, mileage |
| Larry Hicks | 135.90 | Crystal fire |
| John Wear | 304.12 | Reimburse gear |
| Al Buchter | 23.00 | Reimburse license fee for 1515 |
| Scott Valley Auto Parts | 464.64 | Miscellaneous supplies |
| After Market Parts Supply | 35.82 | Misc. parts |
| Webfoot Truck & Equipment | 2132.47 | Steering box replacement on 1518 |
| Valley Tire | 623.94 | Batteries |
| Cascade Fire Equipment | 3226.81 | Misc. equipment |
| Fort Jones Hardware | 54.63 | Misc. supplies |

Motion to pay above bills Hullquist/2nd Frick, all ayes. Motion passed.

Oral communications, correspondence, continuing/new business A 2002 4wd Ford pick-up was donated to SVFPD. Vehicle ID1HTSEAAN12H505322. Value has not yet been determined.

Operations Data

| | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec |
|----------------------------------|-----|-----|-----|-------|-----|------|------|-----|----------|-----|-----|-----|
| Full Strength (goal) | 25 | 25 | 25 | 25 | 25 | 25 | 25 | 25 | 25 | | | |
| Active firefighters on roster | 17 | 18 | 18 | 18 | 18 | 20 | 20 | 18 | 24 | | | |
| Inactive firefighters | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | | | | |
| Firefighters removed from roster | 0 | 1 | 0 | 0 | 1 | 0 | 1 | 2 | 0 | | | |
| New applications received | 0 | 0 | 1 | 0 | 2 | 1 | 2 | 3 | 2 | | | |
| Applications pending | 1 | 0 | 1 | 1 | 3 | 2 | 5 | 4 | 3 | | | |
| Attended 1st Tuesday drill | 11 | 11 | 13 | 10/7 | 12 | 12 | 9 | 10 | No drill | | | |
| Attended 2nd Tuesday drill | 11 | 9 | 14 | 9 | 21 | 12 | 7 | 7 | | | | |
| Station Staffing: Greenview | | 5 | 5 | 5 | 5 | 5 | 5 | | | | | |
| French Creek | | 5 | 5 | 5 | 5 | 7 | 5 | | | | | |
| Callahan | | 2 | 2 | 2 | 2 | 2 | 2 | | | | | |
| Moffett Creek | | 6 | 6 | 5 | 5 | 6 | 6 | | | | | |

August 2021 totals per Cal-Fire dispatch records

| Vegetation Fires | Vehicle Accident | Structure fires | Other fires | Medicals | Haz Mats | Public Assists | Others | Total |
|------------------|------------------|-----------------|-------------|----------|----------|----------------|--------|-------|
| 2 | 2 | 0 | 2 | 11 | 0 | 1 | 1 | 19 |

Mike Wilson, Instructor

Instructor Wilson reported that a recent drill included hose lays and nozzle operations. The potential for ankle injuries was the safety topic.

BOARD REPORTS

Larry Alexander, Chair (Public Information Officer, Grant Procurement, Fire Safe Council Liaison)

Approval of minutes Motion to approve the minutes from August 12, 2021, Frick/2nd Hullquist, three ayes, passed. Chair Alexander spoke about the McCash Fire where crews have been pulled back to Hwy 96 and will be defending Happy Camp. They are seeing spot fires three miles out from the main fire. According to weather predictions, the first substantial rain is not expected until November.

Oral communication; correspondence; continuing/new business Nothing to report.

Kevin Hullquist

Continuing/New business Nothing to report.

Scott Frick

Commissioner Frick reported although up to four SVFPD members are on strike teams, “there is no deficit in members remaining in the Valley to respond to local calls. Although everyone is tired, spirits are up.”

Continuing/New business Joseph Hess is the new chief of Ft. Jones FD.

Motion to Adjourn Hullquist/ 2nd Frick. Three ayes, passed.

Date _____

Chair

Administrative Officer