



## BOARD MINUTES August 13, 2020

**SCOTT VALLEY FIRE  
PROTECTION DISTRICT**  
A California Special District  
Siskiyou County, California  
P.O. Box 130, Greenview, CA 96037  
(530) 468-2170 messages only  
Location: Fire Hall, 317 Maple St.  
Greenview, CA. 96034  
<http://www.scottvalleyfire.com>

Chief Paul Buchter  
530-598-7249 [pbuchter@live.com](mailto:pbuchter@live.com)

Assistant Chief Scott Frick  
530 643-1413  
[svfiechief1501@yahoo.com](mailto:svfiechief1501@yahoo.com)

Administrator Nancy Salucci  
541 210-4618 [joy@mind.net](mailto:joy@mind.net)

Board of Commissioners:  
Larry Alexander, Chair  
James C. Roseman, Vice Chair  
Jay Akerman  
Kathleen Williams  
Kevin Hullquist

Summarized **MINUTES** from a regular Board of Commissioners meeting of Scott Valley Fire Protection District, Greenview, California. The meeting was held on Thursday August 13, 2020 and was opened at 6:00 p.m. by Chair Larry Alexander. Present were Vice Chair James C. Roseman, and board members Jay Akerman, Kathleen Williams, and Kevin Hullquist. Acting Chief Scott Frick and Administrative Officer Nancy Salucci were also present.

### **PUBLIC COMMENTS Finding a new home for Scott River Station emergency response vehicles:**

Retired Chief Austin and Acting Chief Frick explained that they disposed of several loads of surplus equipment from the Scott River station. There is only one more load to remove, plus our heater, propane tank and signage. 2400 feet of surplus hose was donated to Gazelle, Montague, and Mayten fire departments. Campora will remove their propane tank and give us credit for the remaining fuel. Tanker 1537 is currently at Captain Pearson's house.

We need a place to house two engines. There is no time left this year to reconstruct the metal building stored at Chief Buchter's. Options now are:

1. Build a frame building on the existing slab behind the current Greenview Station. Austin has measured the slab and two engines will fit. The slab was built to code many years ago and was permitted as a body shop. Austin offered to mill and donate the dimensional lumber for the framing (\$15,000 value). Siding, trusses, roofing, and electrical will need to be purchased. To meet code, the building would need a 4' set-back from the property line and a two-hour firewall which would require two layers of sheetrock on the outside and two layers on the inside of the framing. Estimated construction cost is \$15,000-\$18,000. Austin says we have enough qualified volunteers to erect the building. \$30,000 has been budgeted this year for construction on the Greenview site.
2. Entering into a Memorandum of Understanding with Quartz Valley Indian Reservation is another possibility. We may be able to house one piece of equipment at their station. We could have their firefighters join SVFPD so they could use our equipment and take advantage of our training program. Frick and Austin met with Veronica Rasmussen, Fire Administrator who will approach the QVIR board for their input and approval and possibly drafting a MOU.
3. Captain Pearson has generously offered the use of his shop on Scott River Road. The building needs reroofing and insulating and the project would require relocating a significant amount of tools and equipment from the shop during construction. SVFPD would be putting money into a building that is not owned by the department.
4. Commissioner Hullquist and Dr. Cunha on Scott River Road have expressed their willingness to work with SVFPD to locate a station on their respective properties. Again, these options would require putting money into a building that is not owned by the department.
5. The vehicles (1517 and 1537) could be drained and tarped and stored for the winter in the lot adjacent to the Greenview Station.

*Acting Chief Scott Frick*

**New firefighter applications, deletions from roster** There are currently seven applications pending.

**Training/Safety/Injury and Illness Prevention Program monthly report** Drafting and pump transfer, safely chalking vehicles, and LCES: Lookouts, Communications, Escape Routes, Safety Zones were discussed.

**Update on status of "chaser rig" for strike team participation** We have the pink slip for the 2011 Ford pickup. The vehicle will now be registered, Administrator Salucci will insure it, and Frick will proceed to have the engine replaced.

**Highlights of monthly incidents** SVFPD was dispatched to fifty-three fires and medical incidents in July—the highest count in SVFPD’s history.

**Continuing/New business**

- Siskiyou County may apply for a \$1,000,000 FEMA grant for radios on behalf of the Chiefs Association. Each department needs to be digitally compliant by 2021. Pagers will cost \$1640 each and dash mounted radios \$2500 each.
- Alvin Lewis, one of the founders of the Greenview Fire Department, contacted Acting Chief Frick and gave Frick the original deed to the Greenview Station.
- Copies of the 2020 CalFire Agreement has been placed in each of our vehicles. Invoicing is now done electronically by Acting Chief Frick within five days of an incident.
- All new recruits must get a complete physical that includes the spirometer test. DMV license medical exams do not qualify.

*Administrative Officer Salucci*

**Monthly revenue deposits, approval and payment of bills.**

**Budget transfers** None

**Deposits** Strike team fire pay: Chaparral fire \$715.44 and \$544.72; Snake Fire \$980.53 7/29

**Approval and payment of bills**

Nancy Salucci	2218.48	
Nancy Salucci reimbursement	372.79	
Paul Buchter	738.80	
Paul Buchter reimbursement	115.00	
Scott Frick	1128.54	Salary adjustment for June/July/Aug as Acting Chief
Scott Frick reimbursement	115.00	
Ed Steinhoffer Repair	275.38	
US Postmaster	141.02	
Scott Valley Auto Parts	201.68	
City of Ft Jones	200.00	
Siskiyou Tel	155.69	
Pacific Power	139.59	
US Bank	572.90	
Anav Clinic (Stebbins)	85.00	
Valley Tire	1484.29	
Scott Valley Auto Parts	201.68	
April Hicks Creek Fire	213.15	
Larry Hicks Creek Fire	196.84	
Scott Frick Sugar, Fay, McKinley fires	603.65	
Ben Austin Miner fire	157.48	
Nick Kraus Noyes & Miner fires	433.06	
Fred Kraus Miner Fire	209.95	

Motion to pay bills: Motion to pay bills Roseman/2<sup>nd</sup> Hullquist. All ayes, passed.

**Dalmatians report** Balances as of 7/30/20: \$8,702.10 in Banner Bank; \$23,366.28 with Edward Jones.

**Cal Fire Foundation grant** The \$15,000 grant application was submitted for approximately \$12,000 for equipment and \$3,000 for training.

**Cal Fire VFA 50%/50% grant for 2020-21** Approval for funding was received for \$15,144 for twelve radios.

**Approval of policy revisions 2020.11 and 2020.12 Uniforms & Protective Clothing**

**POLICY TITLE: Uniforms and Protective Clothing**

**POLICY NUMBER: 2020** (revised 1/8/96, 6/13/02, 8/8/13, 2/1/2020, 8/13/2020)

**2020.10** Chiefs shall wear a uniform and badge when engaged in department business representing the department. The district will provide white uniform shirts. An appropriate badge will be provided. All issued equipment shall remain property of the Department.

**2020.11** Firefighters shall wear a uniform and badge when engaged in department business.

**2020.12** Firefighters will be issued a department approved uniform, nametag and badge. All issued components shall remain the property of the department. It is the responsibility of the member to return all issued gear at the time of separation from the District. Any items not returned will be charged to the departing member at replacement cost.

Motion to accept revisions: Roseman/2<sup>nd</sup> Hullquist All ayes, no noes, passed.

**2020-21 Adopted Budget Resolution**

The proposed adopted budget for fiscal year 2020/2021 consisting of Authorized General, Specific and Investment Revenues of one hundred fifteen thousand, sixty dollars (\$115,060); and Personnel, Operating [Services and Supplies] of and Capital Outlay Appropriations of One hundred sixty-two thousand dollars (\$162,000); and Appropriations for Contingencies of Two hundred eighty-one thousand, two hundred ninety-three dollars (\$281,293) is hereby adopted and shall be the financial plan for fiscal year 2020/2021 unless amended thereto by resolution or motion of the Board of Directors. Expenditures of the Scott Valley Fire Protection District funds are hereby authorized under this budget plan, titled “Scott Valley Fire Protection District Fiscal Year 2020/2021 Budget”.

Budget resolution #08-13 was passed with a vote of all ayes, no noes, no absentees.

**Oral communications, correspondence, continuing/new business** Nothing to report

**Operations Data**

	Jan	Feb	Mar	Apr	May	Jun	July
Full Strength (goal)	25	25	25	25	25	25	25
Active firefighters on roster	17	17	17	17	15	15	
Inactive firefighters	0	0	0	0	2	0	0
Firefighters removed from roster	3	0	0	0	0	2	0
New applications received	0	0	0	0	3	2	4
Applications pending	2	0	1	1	4	3	7
Applications distributed	0	0	3	3	0	0	?
Attended 1st Tuesday drill	13	10	10	canc	9	6	2
Attended 2 <sup>nd</sup> Tuesday drill	8	7	2	13	9	10	14
Station staffing—Some respond to multiple stations							
Greenview	5	5	5	5	3	3*	
French Creek	5	5	5	5	5	6*	
Callahan	3	3	3	3	3	2	
Moffett Creek	5	5	5	5	5	5	
Scott River	2	2	2	2	1	1	
Masterson-Unstaffed, no vehicles							

\*Some members respond to two both French Creek & Greenview Stations.

**July 2020 totals per Cal-Fire dispatch records**

Veg Fires	Structure fires	Other fires	Medicals	Vehicle Accidents	Public Assists	HAZ MATS	Total
16	0	8	25	1	2	1	53

**BOARD REPORTS**

Larry Alexander, Chair (Public Information Officer, Grant Procurement, Fire Safe Council Liaison)

**Approval of minutes** Motion to approve the minutes for the July 9, 2020 meeting, Hullquist/2<sup>nd</sup> Akerman.

All ayes. Passed.

**Oral communication; correspondence; continuing/new business** The United Way community outreach program is sponsoring a Train the Trainers program set for September 10, 2020 at 5:30 at SVFPD’s Greenview Station. Wildfire Behavior Analyst Jay Perkins will lead the program. SVFPD Board members and SVFPD, Etna FD and Fort Jones FD chiefs are asked to participate. Acting Chief Frick will contact Chiefs Kramer and Shepard to set a potential date for the training.

SVFPD Minutes  
August 13, 2020

*James C. Roseman (Vice Chair, Personnel liaison)*  
**Continuing/New business** Nothing to report.

*Jay Akerman (Fiscal Oversight/Insurance)*  
**Continuing/New business** Nothing to report.

*Kathy Williams (Sunshine Committee)*  
**Continuing/New business** Nothing to report.

*Kevin Hullquist (New training facility coordinator)*  
**Progress report on installation of Scott River Rd. water source** Acting Chief Frick sent Hullquist a 6” waterline to attach to Hullquist’s water source. They will need a 20’ hose with a reducer to Hullquist’s 4” pump. Commissioner Hullquist will fund all expenses. There is turn-around space for vehicles filling their tanks at this location.  
**New/Continuing business** Nothing to report.

Motion to Adjourn Roseman/ 2<sup>nd</sup> Hullquist. All ayes, passed. Date \_\_\_\_\_

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Administrative Officer

DRAFT