



BOARD MINUTES July 8, 2021

SCOTT VALLEY FIRE PROTECTION DISTRICT
A California Special District
Siskiyou County, California
 P.O. Box 130, Greenview, CA 96037
 (530) 468-2170 messages only
 Location: Fire Hall, 317 Maple St.
 Greenview, CA. 96034
<http://www.scottvalleyfire.com>

Chief Paul Buchter
 530-598-7249 pbuchter@live.com

Assistant Chief Steve Poling
 530 340-3245
stevepoling64@gmail.com

Administrator Nancy Salucci
 541 210-4618 joy@mind.net

Board of Commissioners:
 Larry Alexander, Chair
 James C. Roseman, Vice Chair
 Kathleen Williams
 Kevin Hullquist
 Scott Frick

Summarized MINUTES from a regular Board of Commissioners meeting of Scott Valley Fire Protection District, Greenview, California. The meeting was held on Thursday, July 8, 2021, and was opened at 5:00 p.m. by Chair Larry Alexander. Present were board members Kathy Williams, Kevin Hullquist, and Scott Frick, plus Administrative Officer Nancy Salucci and Acting Chief Ben Austin. Commissioner Roseman, Chief Paul Buchter, and Assistant Chief Steve Poling were absent.

Public Report: None

Administrative Officer Salucci

QVIR Memorandum of Understanding (MOU). County Counselor Dana Barton submitted her findings on the QVIR/SVFPD MOU with the opinion that it “would not work” as written. At Counselor Barton’s suggestion, QVIR Fire Administrator Veronica Rasmussen will try to obtain a sample of an approved Bureau of Indian Affairs fire protection services and equipment contract template. Further discussion was held over the potential benefits to both QVIR and SVFPD. The Board also discussed the possibility of writing a less formal document akin to an automatic/mutual aid agreement.

Additions/deletions to roster/new firefighter applications Boston Nichols was removed from the roster. Devon Booth was approved by the Board. Albert Buchter, Wayne Drager, and Kim Knox were approved pending completion of vetting process. In processing new applications, Salucci noted that two applicants hold current out-of-state driver’s licenses. FASIS explained it makes no difference in our workers’ comp coverage whether a member holds an out-of-state license. The Board agreed to modify the Policy and Procedure manual to state that instead of requiring a California driver’s license, a “current and valid” license would qualify.

Training/Safety/Injury and Illness Prevention Program monthly report Recent safety focus: Safety reasons for caulking equipment and extreme fire behavior.

Auxiliary water tender drivers Administrative Officer Salucci confirmed that auxiliary personnel can be placed on our roster and insurance on a quarterly, not annual, basis and they will operate under the following policy that has been in effect since 2015:

POLICY TITLE: Job Description – Driver / Water Tender Operator POLICY NUMBER: 2306.40 2306.41 Under supervision of the Station Captain and Chief: Acts as a Driver, Water Tender Operator. This position requires a current CDL with applicable endorsements for the apparatus being operated and a valid health certificate as required by the California Vehicle Code. The Driver Operator shall maintain certificates and appropriate driver’s licenses and promptly notify the department of any changes in compliance. The Driver Operator is not required to be a frontline Firefighter. This is a support staff position.

Monthly revenue deposits, transfers, approval, and payment of bills: Deposits: \$37,069.53 from the Gold Fire. A \$100.00 donation was received from Gamma Omricon Master. This is a much-appreciated annual donation and was unanimously approved and accepted by the Board.

Approval and payment of June 2021 bills

City of Ft. Jones	200.00	Support for medical runs
Siskiyou Tel	91.87	Utility
Pacific Power	114.25	Utility
US Bank	792.17	Misc. equipment and fuel purchases
ANAV Clinic	85.00	Physical (Firefighter applicant)
Burton’s Fire	1020.00	Annual pump testing
US Postmaster	55.00	Stamps
Dept of Justice	64.00	Fingerprinting
Larry Hicks	200.00	Boots
Lloyd Pearson	196.67	Reimburse A/C repair for WT 1537
Nancy Salucci	2290.62	Salary (Administrative Officer)

SVFPD Minutes
June 10, 2021

Paul Buchter 775.74 Salary (Chief)
 Steve Poling 775.74 Salary (Acting Chief)
 Scott Valley Auto Parts 277.23 Parts and transmission fluid
 Motion to pay above bills Hullquist/2nd Williams Four ayes. Motion passed.
Oral communications, correspondence, continuing/new business Nothing to report.

Operations Data

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Full Strength (goal)	25	25	25	25	25	25	25					
Active firefighters on roster	17	18	18	18	18	20	20					
Inactive firefighters	1	0	0	1	0	0	0					
Firefighters removed from roster	0	1	0	0	1	0	1					
New applications received	0	0	1	0	2	1	2					
Applications pending	1	0	1	1	3	2	5					
Attended 1st Tuesday drill	11	11	13	10/7	12	12						
Attended 2 nd Tuesday drill	11	9	14	9	21	12						
Station Staffing: Greenview		5	5	5	5	5						
French Creek		5	5	5	5	7						
Callahan		2	2	2	2	2						
Moffett Creek		6	6	5	5	6						

June 2021 totals per Cal-Fire dispatch records

Vegetation Fires	Vehicle Accident	Structure fires	Other fires	Medicals	Haz Mats	Public Assists	Others	Total
3	2	2	4	19	1	0	1	32

BOARD REPORTS

Larry Alexander, Chair (Public Information Officer, Grant Procurement, Fire Safe Council Liaison)

Approval of minutes Motion to approve the minutes from June 10, 2021, Frick/2nd Hullquist, Williams abstained, three ayes, passed.

Oral communication; correspondence; continuing/new business Alexander reported that the 1000-hour fuels are now at August levels (one month dryer than normal). Northern California Resource Center applied for CalFire fuel reduction grants. The Board agreed there would be no conflict of interest if NCRC hired SVFPD volunteers to perform some of the work if the grants are awarded.

Kathy Williams (Sunshine Committee, Dalmatians Liaison)

Dalmatians financial report: Approximately \$18,893.27 at Edward Jones and \$6373.44 at Banner Bank.

Continuing/New business Nothing to report.

Kevin Hullquist

Continuing/New business Nothing to report.

Scott Frick

Continuing/New business Nothing to report.

Motion to Adjourn Hullquist/ 2nd Williams. Four ayes, passed.

Date _____

Chair

Administrative Officer