



BOARD MINUTES May 13, 2021

Summarized **MINUTES** from a regular Board of Commissioners meeting of Scott Valley Fire Protection District, Greenview, California. The meeting was held on Thursday, May 13, 2021 and was opened at 6:00p.m. by Chair Larry Alexander. Present were Vice Chair James C. Roseman, board members Kathy Williams, Kevin Hullquist, Scott Frick, plus Administrative Officer Nancy Salucci, Chief Paul Buchter, and Assistant Chief Steve Poling. **Public Report:** None

SCOTT VALLEY FIRE PROTECTION DISTRICT A California Special District

Siskiyou County, California
P.O. Box 130, Greenview, CA 96037
(530) 468-2170 messages only
Location: Fire Hall, 317 Maple St.
Greenview, CA. 96034
<http://www.scottvalleyfire.com>

Chief Paul Buchter
530-598-7249 pbuchter@live.com

Assistant Chief Steve Poling
530 340-3245
stevepoling64@gmail.com

Administrator Nancy Salucci
541 210-4618 joy@mind.net

Board of Commissioners:
Larry Alexander, Chair
James C. Roseman, Vice Chair
Kathleen Williams
Kevin Hullquist
Scott Frick

Chief Buchter

CLOSED SESSION: Personnel Chief Buchter reported corrective action taken.

QVIR Memorandum of Understanding. Project is still in the review process.

Additions/deletions to roster/new firefighter applications Three applications pending. The Chief and Assistant Chief affirmed all were strong applicants.

Training/Safety/Injury and Illness Prevention Program monthly report Recent safety focus was on roadway and powerline safety.

Training facility permitting The process is being handled by Greg Lindholm. The time frame to have permitting completed by late summer is still accurate.

Continuing/New business Chief Buchter offered his reasoning to maintain four well-staffed stations (Callahan, Moffett, French Creek, Greenview), knowing that expansion is always a possibility in the future.

Chief Buchter is considering forming an Auxiliary reserve of qualified firefighters (all current or prior retired captains) who will respond on an as-needed basis to drive water tenders. They will not be asked to leave the valley on strike teams. This would enhance SVFPD's fire protection capabilities while other members participate in strike team deployment.

Administrative Officer Salucci

Monthly revenue deposits, transfers, approval, and payment of bills:

Deposits: \$1763.13 from the Isinglass Fire; \$255 overpayment refund from ANAV

clinic; \$3887.00 refund from FASIS resulting from our 2020-2021 payroll audit; and \$14,082.11 from CalFire for our 2020 VFA 50%/50% grant for radios.

Re-approve \$5,000 Capital Asset threshold A motion was made to reaffirm SVFPD's longstanding \$5,000 capital asset threshold. Motion Roseman/2nd Hullquist. All ayes. Passed.

Approval and payment of April 2021 bills

City of Ft. Jones	200.00	Support for medical runs
Siskiyou Tel	92.02	Utility
Pacific Power	254.46	Utility
US Bank	1553.57	Misc. equipment and fuel purchases
Nancy Salucci	153.40	Reimburse mileage and printing
Nancy Salucci	2290.62	Salary (Administrative Officer)
Paul Buchter	775.74	Salary (Chief)
Steve Poling	323.22	Salary (Assistant Chief)
Joshua Frick	140.76	Quartz Fire
Joshua Frick	156.39	Marybill Lane Fire
Cascade Fire	317.78	Equipment
Mean Gene's	816.72	Kerosene (heating utility) and fuel
Scott Valley Auto Parts	100.32	Parts and transmission fluid
Valley Tire	306.57	Tires and balance for Ford 250
Baxter Auto Parts	134.29	Parts

Motion to pay above bills Hullquist/2nd Roseman. All ayes. Motion passed.

Resolution Declaring Election for Two Board Members. Resolution was passed with all aye votes. See attached. Resolution 0513(b) re 2021 Salary Survey rates for CalFire/OES/USFS. Rates shown include taxes and workers' compensation insurance which will be deducted prior to payment to strike team participants. **Resolution was passed with all aye votes. See attached.**

2021-22 Recommended Budget submitted: \$129,500 anticipated income and \$188,500 expenditures. (\$137,556 is still owed from CalOES on the Slater and Gold fires.) Appropriation for Contingencies funds are currently \$190,293 and may be used as needed. The final budget may be amended and will be approved in September 2021. Motion Roseman/2nd Hullquist. Passed with all aye votes.

Letters of support were approved on behalf of Northern California Resource Center's Cal Fire's prevention grant applications for "Partridge Pines Community Hazardous Fuels Reduction" and "Disabled and Elderly Defensible Space."
Oral communications, correspondence, continuing/new business SVFPD was awarded the Certificate of Excellence by California Special District Association's affiliate Special District Leadership Foundation. Salucci has enrolled in a two-day Recruitment and Retention seminar in Redding August 6-7 sponsored by and all expenses paid by CSDA.

Operations Data

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Full Strength (goal)	25	25	25	25	25							
Active firefighters on roster	17	18	18	18	18							
Inactive firefighters	1	0	0	1	0							
Firefighters removed from roster	0	1	0	0	1							
New applications received	0	0	1	0	2							
Applications pending	1	0	1	1	3							
Applications distributed	0	?	?	?	?							
Attended 1st Tuesday drill	11	11	13	10/7	12							
Attended 2 nd Tuesday drill	11	9	14	9								
Station Staffing: Greenview		5	5	5	5							
French Creek		5	5	5	5							
Callahan		2	2	2	2							
Moffett Creek		6	6	5	5							

March 2021 totals per Cal-Fire dispatch records

Vegetation Fires	Vehicle Accident	Structure fires	Other fires	Medicals	Haz Mats	Public Assists	Others	Total
3			2	13	0	2		20

BOARD REPORTS

Larry Alexander, Chair (Public Information Officer, Grant Procurement, Fire Safe Council Liaison)

Approval of minutes Motion to approve the minutes from April 8, 2021 Roseman/2nd Hullquist, all ayes, passed.

Oral communication; correspondence; continuing/new business Chair Alexander affirmed that 2021 is experiencing the "worst drought ever."

James C. Roseman (Vice Chair, Personnel Liaison)

Continuing/New business Vice Chair Roseman asked that we commence the board meetings at 5:00 year-round. All agreed.

Kathy Williams (Sunshine Committee, Dalmatians Liaison)

Dalmatians report The Dalmatians opened their beer wagon at the Etna Rodeo and had gross earnings of \$4001.00. Financial report: \$28,433.62 at Edward Jones and \$6773.44 at Banner Bank.

Kevin Hullquist

Continuing/New business Commissioner Hullquist asked that the County Auditor be consulted about the possibility of their office giving a budget preparation seminar. Salucci will inquire.

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Scott Frick

Continuing/New business Nothing to report.

Motion to Adjourn Hullquist/ 2nd Roseman. All ayes, passed.

Date _____

Chair

Administrative Officer

DRAFT