



**SCOTT VALLEY FIRE
PROTECTION DISTRICT
A California Special District
Siskiyou County, California**

P.O. Box 130, Greenview, CA 96037
(530) 468-2170 messages only
Location: Fire Hall, 317 Maple St.
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Chief Paul Buchter

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Assistant Chief Steve Poling

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Board of Commissioners:

Larry Alexander, Chair

James C. Roseman, Vice Chair

Kathleen Williams

Kevin Hullquist

SVFPD MINUTES January 13, 2022

Summarized MINUTES from a regular Board of Commissioners meeting of Scott Valley Fire Protection District, Greenview, California. The meeting opened by Chair Larry Alexander on Thursday, January 13, 2022. Present were Vice Chair James C. Roseman, and Commissioner Kevin Hullquist. Excused absences Commissioners Kathy Williams and Scott Frick. Also present were Chief Paul Buchter, Administrative Officer Salucci, and community member Wayne Drager.

Public Report Period

Wayne Drager asked the Board to approve selling him SVFPD's Engine 1516 4WD Model 5 that is currently at the Callahan Station. The engine is due to be cycled out of SVFPD's fleet sometime this year. Mr. Drager's intention is to utilize 1516 as a personal wildland fire vehicle to personally protect his and his neighbors' properties. Drager would remove all emergency red lights, strip the vehicle of all professional gear including SCBA's, and repaint it. Per Drager's investigations, the vehicle is worth \$500-\$3500. He offered \$2500. Chief Buchter stated there may be potential liabilities involved. The Board suggested this proposal be referred to County Counsel for advice.

James C. Roseman, Vice Chair, (Personnel Liaison)

CLOSED SESSION Personnel Actions taken in the closed session were salary increases for employees: 25% salary increases for both the Chief and Assistant Chief, bringing the salaries to \$13,000; and salary increase for Administrative Officer of 15% bringing the salary to \$42,866.25. All employees received "Outstanding" reviews. Vice Chair/Personnel Liaison Roseman acknowledged that these salaries are lower than comparable positions throughout the state and county, but it is "a step in the right

direction" towards achieving equity. It was noted that SVFPD is funded primarily by tax dollars, grants, and mutual aid agreements. Working capital revenue varies from year to year and therefore is not sustainable as such. In the event of a loss in revenue, it may become necessary to reduce an employee's compensation and/or work hours as available funding dictates.

Chief Paul Buchter

Training/Safety/Injury and Illness prevention Program monthly report: The COS spring semester training by Mike Wilson just began. The safety focus at a recent class included firefighter health and safety, proper eating, building construction, ladder deployment, structure ventilation reviews, falling and hoisting hazards.

Additions/deletions to roster/new firefighter applications None.

Resolution was passed authorizing Chief Buchter to represent SVFPD with the Siskiyou County Building Department regarding the pending training facility construction plans.

CalFire Wildland Prevention Grant Chief Buchter and Charnna Gilmore are collaborating on a grant proposal for strategic placement of water storage tanks throughout the Valley.

QVIR Memorandum of Understanding (MOU) The board voted to withdraw from negotiations with QVIR to place a SVFPD engine with personnel at the QVIR fire hall. Motion to terminate negotiations Hullquist/2nd Roseman, three ayes, passed. County Counsel will be notified.

Continuing/new business

- Chief Buchter shared his intention to "strongly pursue new hires and develop captains" in the coming months.
- Many people from both Etna and Fort Jones have approached Chief Buchter with requests to reconvene the consolidation meetings. This may involve the creation of a Special Services District.

Administrative Officer Nancy Salucci

Monthly revenue deposits, transfers, payment of bills; strike team payments received: \$301,981.42 from the River Fire Complex and \$44,642.40 from the River Fire Complex at Scott Valley Airport.

Payments still due: Scott Fire, River Fire Complex at Trinity Heliport, KNP Fire (Kings National Park), and Alisal Fire (Santa Barbara County) totalling \$391,661.20.

SVFPD Minutes
January 13, 2022

Update on transition to hiring outside bookkeeping service. Following last month’s board agreement, Bonnie Jespersen/Bonnie’s Bookkeeping Services and SVFPD signed a contract outsourcing payroll and taxes. Services began with the January 2022 payroll.

Transfer: Motion to transfer \$363,000 from State Other into Salaries to cover strike team payments and 4th Quarter IRS and EDD taxes, and to transfer \$50,000 from Appropriations for Contingencies into Special Department Expenses to cover anticipated payments for services and supplies—operating expenses and purchases through end of fiscal year. Motion Roseman/2nd Hullquist, all ayes, passed.
Journal Voucher signed to pay \$72,647.06 IRS and \$19,055.48 Q4 taxes.

Cascade fire	184.82	Equipment
FASIS	2073.00	Q4 Workers’ comp
Pacific Power	371.74	Utility
Siskiyou Tel	91.24	Utility
City of Ft. Jones	200.00	Med. Aid agreement
USBank	711.36	Misc. equipment/supplies
Vern’s Equip Repair	617.50	Engine 1518 repairs
Mean Gene’s	794.66	Fuel
Valley Tire	134.01	Tire repair
Scott Valley Auto Parts	92.62	Parts
Scarborough Lumber	104.28	Supplies (Formerly FJ Lumber)
Nancy Salucci	177.98	Mileage/supplies/internet
Nancy Salucci	2881.32	Salary
Paul Buchter	988.53	Salary
Paul Buchter	7.95	Reimburse postage
Steve Poling	988.53	Salary
Steve Poling	9840.77	KNP Complex
Jim Bob Martin	6551.88	KNP Complex
William Varga	7249.94	KNP Complex
Scott Frick	12,668.60	River Fire 1537
Pat Costello	24,653.00	River Fire 1537
Larry Hicks	3863.60	River Fire 1537
Mike Wilson	1312.68	Fall semester instructor fee

Motion to pay above bills Hullquist/2nd Roseman, three ayes. Motion passed.

Dalmatians Report President Tina Buchter reported the Dalmatians have a total of \$29,400.69 in their bank and investment accounts.

Operations Data

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Full Strength (goal)	25	25	25	25	25	25	25	25	25	25	25	25
Active firefighters on roster	17	18	18	18	18	20	20	18	24	24	22	22
Inactive firefighters	1	0	0	1	0	0	0	0	0		0	0
Firefighters removed from roster	0	1	0	0	1	0	1	2	0	0	2	0
New applications received	0	0	1	0	2	1	2	3	0	0	0	0
Applications pending	1	0	1	1	3	2	5	4	1	1	0	0
Attended 1st Tuesday drill	11	11	13	10/7	12	12	9	10	8	8	14	
Attended 2 nd Tuesday drill	11	9	14	9	21	12	7	7	7	11	0	
Station Staffing: Greenview		5	5	5	5	5	5		6			
French Creek		5	5	5	5	7	5					
Callahan		2	2	2	2	2	2					
Moffett Creek		6	6	5	5	6	6		7			

December 2021 totals per Cal-Fire dispatch records

Vegetation Fires	Vehicle Accident	Structure fires	Other fires	Medicals	Haz Mats	Public Assists	Others	Total
	4	2	4	25		1		36

BOARD REPORTS

Larry Alexander, Chair

Approval of minutes The December 9, 2021, minutes were approved. Motion to approve minutes Hullquist/2nd Roseman, three ayes, passed.

Continuing/new business Chair Alexander mentioned there will be lots of money available in the infrastructure bill to support fire departments. It is still undecided as to how the funds will be distributed.

Oral communication; correspondence; continuing/new business Nothing to report.

Kevin Hullquist

Continuing/New business Nothing to report.

Kathy Williams ABSENT

Dalmatians No report.

Scott Frick (Fiscal Oversight) ABSENT

Continuing/New business Commissioner Frick will participate in a fiscal training session with the new County Auditor.

Motion to Adjourn Hullquist/ 2nd Roseman. Three ayes, passed.

Date _____

Chair

Administrative Officer